Custody Evidence Tracker

One row for every item you save: a text, photo, email, record or call. Write the date it happened, the date you saved it, and where the original is kept, so every item stays findable.

How to use it

- One row per item. Number items as you save them (1, 2, 3...) and never reuse a number.
- Write two dates: the day it happened and the day you saved or received the copy.
- Keep an unedited original. Many people make a separate copy to crop or highlight, so the original is easy to find.
- Under "Where the original is kept", be exact: which phone, email account, folder or box.
- Keep descriptions short and plain. Exhibit # is optional: if you later need exhibit labels, use the system your attorney or your court's materials describe.

Item #	Date of event	Date collected	Type	Short description	Source / where the original is kept	Who it involves	Related to	Exhibit #	Notes
1	*03/14*	*03/14*	*Text*	*Text from other parent moving Friday pickup to 7 pm*	*My phone; copy in "Case" folder on backup drive*	*Me, other parent*	*Schedule*		*Screenshot + export saved*

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General template for organizing your own information. It is not legal advice and not a court-approved form. Court rules and required forms vary by state and county, so check your court's local rules and self-help center. Doing this by hand takes hours: Custody Commander organizes evidence, builds your timeline and exports court-ready PDFs. Free plan with no card, or try Full Suite free for 7 days, at custodycommander.com.